



City of Aransas Pass

Sign Permit Application and Information

- 1) Project Name: _____
- 2) Project Address/Location: _____
- 3) Legal Description: Subdivision: _____ Lot _____ Block _____
- 4) Property Tax ID: _____ - _____ - _____
- 5) Sign Copy (Wording): _____
- 6) Platted: YES _____ NO _____ ** Building Permits Can Not be Issued on properties Not Platted**
- 7) Total Estimated Square Footage: _____
- 8) Sign Type: Pole _____ Wall _____ Monument _____ Reader Panel: Yes ___ No ___
- 9) Width of Building Frontage: _____
- 10) Width of Lot Frontage: _____

NOTES: 1) Illuminated signs will require an Electrical Permit.
 2) A site inspection **MUST** be requested and conducted prior to installation of pole or monument signs.

- 11) Sign Dimensions:

<p>Wall Sign:</p> <p>12) Length Horizontal: _____</p> <p>1) Width Vertical: _____ Area (Total): _____</p> <p>2) Length Horizontal: _____ Width Vertical: _____</p> <p>3) Length Horizontal: _____ Width Vertical: _____</p>	<p>Monument Sign:</p> <p>1) Length Horizontal: _____ Width Vertical: Area (Total): _____</p> <p>Sign Height: _____ Wall Sign Colors: _____</p>
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- 13) Property Owner's Name (Please Print): _____
- 14) Property Owner's/Agent Signature: _____
Address: _____ Phone #: _____
- 15) Sign Installer's Name (Please Print): _____
Address: _____ Phone #: _____

For Office Use Only:
 Time period during which application is valid: _____ Applicable Section of Ordinance: _____

Approval: _____	Application Reviewer	Date	Approval: _____	Building Official	Date
Approval: _____	Director of Development Services or designee		_____	Date	

Required graphic information must be attached to this form (including site plan and elevation). A response to all questions is required before approval may be given.

A. General

- 1) Drawing to scale
- 2) Scale(s) shown
- 3) Landscaping Plan
- 4) Sign Drawing
- 5) Site Plan

B. Pole Signs

- 1) All parts of pole signs shall be located within property lines and approved set backson

C. Wall Signs

- 1) Elevation of business frontage showing all existing signs and proposed signs provided
 - 2) A Site Plan drawing of the proposed sign
- NOTE: All existing wall sign square footage must be supplied.

D. Monument Signs

- 1) Elevation of sign provided
- 2) Site Plan provided with:
 - a) North Arrow?
 - b) All building and permanent structures shown
 - c) Street Right-Of-Way showing
 - d) Existing monument signs shown on this and adjacent tracts
 - e) Distances shown between existing and proposed monument signs (both on and off site)
 - f) Distance shown between monument signs and Right-Of-Way including street intersections

All Monument Signs should be framed with the same material style & color of that of the building for which the sign is constructed.

With respect to the Building, Plumbing, Electrical, Mechanical, M.C.I., Fence, Pool and Sign Permits enumerated above, where work is started or proceeded with prior to obtaining the applicable permit, fees specified shall be doubled. Such doubled fee shall not relieve any person from fully complying with the requirements in the execution of the work nor from any other penalties prescribed in the code.

I hereby certify that the information which I have provided is both accurate and complete and that I will comply with all regulations and ordinances of The City of Aransas Pass and will complete all work to the highest professional standards. I also agree to contact the Planning Department to schedule a sign erection inspection for the date and time the sign is to be erected. I also agree not to erect any sign or cause such construction to occur without first scheduling such inspection.

Contractor/Authorized Agent

Date

Plan Review Fee

Date paid

BUILDING PERMIT #

Permit Fee

Date paid



City of Aransas Pass

Sign Permit Ordinance Information

SEE ARTICLE VIII. Section 26 - SIGNS

Sec. 105. - Sign building permits.

(a) No sign lawfully erected within the city or the city's extraterritorial jurisdiction (ETJ) prior to the effective date of Ordinance No. 2005-3885 shall require any new permitting or registration with the city.

(b) No sign shall be erected within the city or the city's extraterritorial jurisdiction (ETJ), unless exempted by this article, without first obtaining a city sign building permit as set forth in this article. No sign building permit shall be issued by the building official in violation of this article. Any conforming sign erected without first having been permitted shall be charged an additional administrative fee of one hundred dollars (\$100.00). Any nonconforming sign erected shall be subject to immediate removal and other penalties as set forth in this article.

(Ord. No. 2005-3885, § 1, 12-19-05)

Sec. 26-106. - Computation of area, height.

The following principles shall control the computation of sign area and sign height:

1. *Computation of area of individual signs.* The area of a sign face (which is also the sign area of a wall sign or other sign with only one (1) face) shall be computed by means of the smallest square, circle, rectangle, triangle or combination thereof that will encompass the extreme limits of the writing, representation, emblem, color or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, but not including any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets these or other ordinances or regulations and is clearly incidental to the display itself.
2. *Computation of area of multi-faced signs.* The sign area for a sign with more than one (1) face shall be computed by adding together the area of all sign faces visible from any one (1) point. When two (2) identical sign faces are placed back to back, so that both faces cannot be viewed from any point at the same time, and when such sign faces are part of the same sign structure and are not more than forty-two (42) inches apart, the sign area shall be computed by the measurement of one (1) of the faces.
3. *Computation of height.* The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of existing grade prior to construction, or the newly established grade after construction, exclusive of any filling, berming, mounding or excavating solely for the purpose of locating the sign. In cases in which the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the lot, whichever is lower.
4. *Computation of maximum total permitted sign area for a lot.* The permitted sum of the area of all individual signs on a lot shall be computed by applying the formula in the appropriate section of this article.
 - (a) Pertaining to the building: a maximum of twenty (20) percent of the frontal gross area of the building. (Length X height = gross area)
 - (b) Pertaining to the free-standing sign: a maximum of eight (8) percent of the frontal gross area of the building.
 - (c) All signage shall meet wind loading requirements of wind zone it is in. This requires a WPI-1.

(Ord. No. 2005-3885, § 1, 12-19-05)



City of Aransas Pass

Prohibited Signs

Sec. 26-120. - Pennants.

Pennants of any type are prohibited, except [those] mounted in an approved frame.
(Ord. No. 2005-3885, § 1, 12-19-05)

Sec. 26-121. - Off premises signs.

Off-premises signs of any type are prohibited, except sponsor's signs at community sanctioned athletic fields approved by the city council.
(Ord. No. 2005-3885, § 1, 12-19-05)

Sec. 26-122. - Portable signs.

Portable signs are prohibited, whether mounted on vehicles, wheels, platforms or free standing. Except sixty-day special event signage three (3) times per year by permit only.
(Ord. No. 2005-3885, § 1, 12-19-05)

Sec. 26-123. - Construction signs.

All construction signs shall comply with the regulations as established in this article.
(Ord. No. 2005-3885, § 1, 12-19-05)

Sec. 26-124. - Other prohibited signs.

All signs not expressly permitted under this article or exempt from regulation under this article are prohibited in the city and the city's extraterritorial jurisdiction (ETJ).

Such signs include, but are not limited to:

1. Outside mannequins.
2. Bench signs, planter box sign on public property.
3. Billboards, outdoor advertising signs.
4. Inflatable signs, tethered balloons.
5. Strings of lights not permanently mounted to a rigid background, except those exempt under the provisions of this article.

(Ord. No. 2005-3885, § 1, 12-19-05)